



# MHSOBA Inc.

MELBOURNE HIGH SCHOOL OLD BOYS' ASSOCIATION

29 April 2025

## NOTICE OF ANNUAL GENERAL MEETING

The Annual General Meeting of MHSOBA Inc. is to be held at The Unicorn Club, Melbourne High School, Forrest Hill, South Yarra at 6.30pm on Monday 26 May 2025, to consider the following ordinary business:

1. To confirm the minutes of the Annual General Meeting held on Monday 20 May 2024;
2. To receive and consider the annual report of the Committee on the activities of the Association during the 2024 year;
3. To receive and consider the financial statements of the Association for the financial year ending 31 December 2024, submitted by the Committee in accordance with Part 7 of the Act;
4. To elect members of the Committee;
5. To appoint an honorary auditor for the 2025 financial year; and
6. Any other ordinary business notified in writing prior to 5:00pm on Thursday 22 May 2025.

A copy of the Rules of MHSOBA Inc. may be inspected at the MHSOBA office or on the MHSOBA website.

Nominations of candidates for election to the committee must be returned to [administrator@mhsoba.asn.au](mailto:administrator@mhsoba.asn.au) by 5.00pm on Monday 12 May 2025.

Members may appoint another member as a proxy for the meeting. Forms for the appointment of a proxy must be returned to [administrator@mhsoba.asn.au](mailto:administrator@mhsoba.asn.au) by 5.00pm on Thursday 22 May 2025.

Members wishing to table matters must submit these in writing to [administrator@mhsoba.asn.au](mailto:administrator@mhsoba.asn.au) by Thursday 22 May 2025.

Members wishing to attend the AGM must RSVP to [administrator@mhsoba.asn.au](mailto:administrator@mhsoba.asn.au) by 5:00pm on Friday 23 May 2025.

Yours sincerely,

**Cameron Hayles**

Secretary MHSOBA Inc.

[administrator@mhsoba.asn.au](mailto:administrator@mhsoba.asn.au)

(03) 9823 7174

Encl.: (1) Appointment of Proxy; (2) Committee Member Nomination Form.

WWW.MHSOBA.ASN.AU

YOU. ME. US

FORREST HILL, SOUTH YARRA 3141





**MHSOBA Inc.**

MELBOURNE HIGH SCHOOL OLD BOYS' ASSOCIATION

**APPOINTMENT OF PROXY  
ANNUAL GENERAL MEETING  
26th MAY 2025**

I, \_\_\_\_\_

of (address) \_\_\_\_\_

being a member entitled to vote at a general meeting of MHSOBA Inc., hereby appoint

(name of proxy) \_\_\_\_\_

of (address of proxy) \_\_\_\_\_

being a member of MHSOBA Inc., as my proxy to vote and speak on my behalf at the Annual General Meeting of MHSOBA Inc., to be held at 6:30pm on 26th May 2025 and at any adjournment of that meeting.

My proxy relates to \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

\*This form must be returned to the MHSOBA office by 5.00pm on Thursday 22 May 2025 to [administrator@mhsoba.asn.au](mailto:administrator@mhsoba.asn.au)

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**COMMITTEE MEMBER NOMINATION FORM  
ANNUAL GENERAL MEETING  
26th MAY 2025**

**Nominee**

Full name: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Years at MHS: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Position nominating for (tick one):

President     Vice President     Secretary     Treasurer     Committee Member (6 positions)

\*It is expected that all committee members will accept responsibility for a particular portfolio, determined at the first committee meeting following the AGM.

**Proposer**

Full name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Secunder**

Full name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*All nominees, proposers and seconds must be current members of MHSOBA Inc.

\*This form must be returned to the MHSOBA office by 5.00pm on 12 May 2025 to [administrator@mhsoba.asn.au](mailto:administrator@mhsoba.asn.au)

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